



Council Update

WEEK OF JUNE 13, 2022

Administration

2022 Municipal & School Board Elections

- Received six (6) nominations to date.
- Working through election timeline and forms through Election Systems & Software (ES&S).

Records Management

- Finalizing changes to Records Retention Policy.

Community & Business Services

Communications & Marketing

- Household Hazardous Waste Day is August 20 from 8:30 a.m. to 2:00 p.m. at the County Patrol Garage, 2714 Outlet Road, Lansdowne.
- The Leeds, Grenville & Lanark District Health Unit started their Mosquito Surveillance Program this month. Should you see one of the traps in your neighborhood, please do not disturb it. These traps are identifying mosquitoes and will provide a warning that disease-causing mosquitoes are present in a given area.

Community & Business Support

- UCLG Business Support Working Group, June 13
- Hosted Thousand Islands Parkway Trail Advisory Committee meeting, June 17 – representatives from area municipalities, residents Parks Canada, SLPC.
- Meeting with Lyndhurst, Seeley's Bay & Area Chamber of Commerce to discuss tourism initiatives.

COVID-19 Update

- Effective on Monday, June 13, masks will no longer be required to be worn by staff in Township buildings or vehicles. Staff are welcome to continue to wear masks as a personal choice for as long as they wish.
- Staff–public meeting tables set up in Council Chambers. Available for drop-in quick use, as needed.



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Community & Business Services Cont'd

Events

- Successful Seniors Expo on June 14 – 65 seniors + 33 exhibitors + 15 volunteers = 113 participants. Free transportation available; 21 vendor displays, 4 presentations, live music; free acrylic painting workshops, tai chi demonstration, exercise modification demonstrations, networking, gift bags and light refreshments.
- 2nd Annual Light It Up Lansdowne (Special Events Permit 2022-004) to take place at Lansdowne Fairgrounds + parade departing 2:15 p.m. on Saturday, June 18. Hosted by Slow Down Move Over Canada in recognition of fallen first responders.
- The Lansdowne Hidden Garden Tour is June 25 from 10 a.m. to 3 p.m. Tickets are \$15. Visit the LAFR Facebook page, www.lansdowneontario.ca, or call 613-929-2272.
- Save the Date – Seeley's Bay Canada Day Celebrations – Sunday, July 3!

Recreation & Leisure

- Partnership meeting with Leila Stafford, Recreation and Volunteer Coordinator, Township of Rideau Lakes to explore joint youth programming opportunities.
- Partnership meeting with Frontenac Arch Biosphere Network to discuss more permanent StoryWalk initiative in Kendrick's Park, Lyndhurst.



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Finance

- The Director of Finance attended several meetings/webinars this week:
 - PSD Citywide user conference (virtually)
 - KPMG, Cyber Insurance in the Public Sector: How to be more cyber-insurable
 - PSAB Update & Planning for Asset Retirement Obligations – ask the expert
 - Meeting with treasurers from other lower tiers in the county
- Staff are continuing with work on the procurement process regarding the RFP for finance software
- The Director of Finance is assisting the Director of Operations and Infrastructure with the updating of facility data from the building condition assessments in Citywide by PSD staff.

Fire

- Fire Services responded to 7 calls – 1 Medical, 2 MVC's, 3 Remote Alarms, 1 Fire (Transformer).
- Chiefs and Officers Meeting held June 15th.
- Submitted all Applications to OFC for Upcoming NFPA 1001 Firefighter II scheduled to begin in July – 12 Students enrolled.
- Hydro static testing for all SCBA bottles throughout the service completed – required every 5 years.
- OFC Delivery of NFPA 1001 Firefighter I course and testing complete. This is the third group to complete to the 2019 standard.
- Preparations underway for Introduction to Auto Extrication course scheduled June 18, 19. 21 Students enrolled, and Instructors from Halifax, Regina, Rideau Lakes and New York will be on site teaching.
- Pictures of fire apparatus from Stations 1 and 3 taken by Fire Buff photographers travelling around Ontario.
- New Engine 40 currently in Quebec for truck build at Maxi Metal Inc. Expected delivery of late September.
- Chief met with two contractors regarding site works and pad at RTC and retrofitting of Sea containers for burn cans for Capital Works.



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Fire Cont'd

- Received Documentation for Fireworks Display to be held in Seeley's Bay on July 3rd. Hosted by Canada Day Committee – Lions Club. Fire to be in attendance.
- Fire Prevention received and is reviewing updated Shoreline Casino Fire Safety Plan.

Operations & Infrastructure

Administration

- Procurement
 - researched WDS compaction and cover for future procurement
 - finalized RFP document for Consulting Services for new Fire Station
- Communications
 - generated dept news for weekly publication
 - connected with residents re: entranceway permits, brushing, temporary road closing permit, road sweeping, large tree disposal, potholes
 - updated website re: household hazardous waste day, lottery licence info, deputation process, special permit processes
- Asset Management
 - logged, processed, reviewed Service Requests and Work Orders for dept
 - created work order for tracking Building Orders to Comply, provided training to CBO
 - programmed scheduled maintenance of fleet safety inspections
- Attended virtual 2022 PSD Annual User Group Conference;
- Provided staff with writing for the web training
- Completed outstanding action items from dept meeting

Environmental

- Small Water Systems
 - Weekly Checks, Salt as needed.
 - 426 Lyndhurst Library Risk assessment completed.
 - Station 2 Unit #2 UV Bulbs replaced.



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Operations & Infrastructure Cont'd

Environmental

- WDS
 - Inspections/Site Visits
 - Data Call follow up completed and Report Certified
 - Compaction and cover Ward 1 and 2
 - Compaction and shaping of Open Area of Land fill Ward 3
 - Design paperwork being prepared by Hydro for Service Ward 2

Facilities

- 1233 Prince St
 - Meeting and Inspection for Design work AODA
 - Genset test (contractor called fault code detected)
- 1 Jessie
 - Community Hall ceiling Fans repaired
 - Kitchen Health Inspection Completed and Posted.
 - Help with set up of Tables and chairs for Senior Expo
- Seeley's Bay
 - Community Hall Kitchen Health Inspected and Posted.
 - Centennial Park Canteen Health Inspected and Posted.
 - Septic Lid repaired
- Village of Lyndhurst
 - Library Risk assessment completed for reactivation of Small Drink Water system
- Waste Tags to various locations
- Building and H/S inspections continue
- Dock installed Rockport Ramp

Fleet

- New tag float trailer set up
- Tandem Safety
- Rental shovel hydraulic hose replaced



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Operations & Infrastructure Cont'd

Fleet

- Miscellaneous mower repairs
- New tag float trailer set up
- Tandem Safety
- Rental shovel hydraulic hose replaced
- Miscellaneous mower repairs

Parks

- Garbage and Recycling checked and serviced as needed
- Mowing continues
- Furnace Falls
 - Certified Mulch Delivered placement early next week
 - Graffiti dealt with at court and play structure area. Gazebo will be stained ASAP
- Horticultural
 - Weeding and Watering continues

Roads

- Roadside Mowing
- Hard Top Patching
- Gravel Resurfacing (Continued)
- Gravel Road Grading
- Calcium Program (Continued)
- Roadside Machine Brushing
- Bay Street Seeley's Bay Pipe Installation- Outsourced
- Ditching- Old River Rd- In House Excavator
- Tree Removals
- Mulch for playgrounds with Backhoe
- One Call Locates
- Traffic Counting
- Road Patrol



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Planning & Development

- Planning Staff are working on the Administrative Monetary Penalty By-law and associated By-laws to bring forward to Council in July.
- Work is advancing on public consultation content regarding short term rentals. Consultation will commence in July.