



Council Update

WEEK OF AUGUST 15, 2022

Administration

- Received eighteen (18) nominations to date. Candidates will be certified and/or acclaimed on Monday, August 22nd by 4 pm.
- Working through changes made in VoterView.

Community & Business Services

Communications & Marketing

- Working with GHD Digital to add the Township's logo onto every site of the TLTI website (replacing previous 'banner' style image)
- Ad sales underway for the Fall/Winter Recreation Guide
- LTIFD "meet the team" promotion will start in the fall for the next recruitment

Community & Business Support

- Virtual meeting with Watersheds Canada to investigate healthy shoreline programming opportunities for 2023 (preparation for 2023 budget and workplan) (identified as priority in Strategic Plan)
- Meeting with a local business re: business planning and program development
- The business directory is almost complete – updates to website and business directory will be made afterward
- OMAFRA – new agreement returned; waiting to be signed to move forward with new initiatives
- Business support with DMS ongoing – helped Wing's Live Bait & Tackle complete the grant application
- TIA – Shoal Markers received (educational marker display to be added to Rockport & Ivy Lea launch points)
- Community Grant program accepting applications until September 2



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Community & Business Services Cont'd

Events

- Invitations extended to 2022 Gananoque and Township grant recipients for the upcoming OLG Casino Recognition event (Thursday, Sept. 15); other details being finalized.
- Team review of all upcoming events for permitting, staffing, resource requirements and other community requests.
- American Graffiti (SEP 2022-007) to take place in Seeley's Bay on Saturday, August 20.
- Thousand Island Association River Clean-Up on Saturday, August 20 (TLTI in-kind support – waiving tipping fees for materials collected)

Facilities

- Reviewing staff requirements for Kendrick's Park for balance of season (staffing shortage)

Recreation & Leisure

- Contacting paid and volunteer program instructors as the fall and winter recreation program line-up is developed (we expect to see some popular programs such as volleyball and fencing return to our area)
- Seniors in the Park – **registration open** for the free event at Charleston Lake PP on September 22.
- Joint Parks & Recreation meeting date set for Thursday, September 8 at 6 p.m. (TLTI Council Chambers)

Finance

- Finance staff met with representatives from BMO to talk about various topics including cash management, security, corporate credit cards and investments.
- Finance staff are working on 2023 operating budget templates which will be sent to SMT early in September.
- The Director of Finance along with the Clerk, attended admin training for the new records management system.



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Finance Cont'd

- Staff are working with a number of vendors trying to find a solution to meet the needs for new finance software.

Fire

- Fire Services responded to 8 Calls for Service. 3 Fires (Boat, Hydro Pole, Grass), 1 False Fire, 1 Remote Alarm, 1 Burn Complaint, 1 Medical, 1 Public Hazard.
- Final weekend and testing completed for Central Frontenac Off Site Delivery of Firefighter I.
- Submitted Course Registrations to College for upcoming NFPA 1033 Fire Investigator – 15 Students enrolled.
- Scheduled Amkus Extrication tool annual Service with M&L – October 3rd and 4th.
- Course Preparations complete for NFPA 1041- Fire Instructor II that commences August 19th. 8 Students enrolled.
- Mini Pump picked up by new owner.
- Pad at Training Center being paved to accommodate placement of Props once completed. Area around car prop also being re-surfaced for safety reasons.
- Working on upcoming 2023 RTC Course Calendar for distribution and posting by October.
- Request from Merrickville fire for Off Site Delivery or FFI and Recruit class programs going forward.

Operations & Infrastructure

Administration

- Procurement:
 - Scheduled posting of RFQ for Structural Engineering Study for 151 Main Street, Seeley's Bay.
 - Commenced draft Call for Bids re: Elevator Maintenance contract.
 - Review of submissions for Fire Hall RFP. Report coming to council in September.



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Operations & Infrastructure Cont'd

Administration

- Communications
 - Connected with residents/agencies re: entranceway permits, erosion, culverts, clean fill, private lanes, water analysis, recycling, island properties, road closures
- Asset Management
 - Logged, processed, and reviewed Service Requests and Work Orders for dept
 - Ran diagnostics on digital schedules for facilities, libraries, and JHSC divisions
- Administration
 - The department logged 3 Service Requests in the last week and resolved 13
 - Commenced data collection for Council Orientation package
 - Finalized planning for Student Appreciation BBQ

Facilities

- 1 Jessie St
 - Roof Thermal scanned, 5 areas identified as concern. Contractor to provide report.
 - Lights replaced, Library and Contractor call for Ballast replacement (units tagged)
- 1233 Prince St
 - Top Pergola beams sealed with stain clear coat
 - PW exterior staff entrance doors painted
 - Lift ordered for Week of Aug 29th for Pressure Washer install
 - Contractor in for ballast and light replacement Admin Building
 - DSS (Designated Substance Survey) completed. Report to follow
- Station 3/EMS
 - CDS on site for overhead door repair and update of sensors fire dept side



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Operations & Infrastructure Cont'd

Facilities

- DSS (Designated Substance Survey) completed. Report to follow
- Seeley's Bay Hall/Firehall
 - Interim fix for HVAC completed by Contractor
 - Exterior entrance doors painted
- AED monthly inspections completed

Environmental

- Monthly Village meter reads
 - RF read of 110 King St resident concern
 - Neptune confirmed sign up of Staff for connect
- Small Water system checks and documented
 - Salt added as needed
 - Water tested and system back online Seeley's Bay Harbour (per purge valve replacement)
 - Well Head and Steacy's Farm monthly inspections completed
- WDS
 - Compaction and cover all sites
 - Ward 2 Briar Hill Brush Grinding completed
 - Brush Grinder on site Ward 3 Escott
 - Welding Contractor on site Ward 1 Railing repairs

Parks

- Garbage and recycling as needed
- Shoal Marker info sign and garbage/recycling unit installed Rockport Ramp
- Various signs installed
- Mowing and weeding as needed
- Staining of Furnace Falls docks and paddle dock at Centennial
- Bateau Channel Park path extension completed and culvert reset
- Ball Diamond 1 Jessie maintenance completed



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Operations & Infrastructure Cont'd

Parks

- Horticultural
 - Hanging baskets showing stress, root bound
 - Weeding and fertilizing as needed
- Kendricks entrance pillars fixed
- Mower maintenance and inspections

Roads

- Surface Treatment - seal coats started
- Two culvert replacements
- Hard top patching
- Hard top paving edger
- Sign installations
- Gravel road grading - washouts
- Roadside mowing (continued)
- Roadside brushing

Fleet

- Tandem safety
- Backhoe hydraulic line repair
- Tire Inspections - entire fleet

Planning & Development

Committee of Adjustment

- Five Applications have been received for the August 30th Committee of Adjustment meeting. Information regarding the applications is posted on the Civicweb.