



Council Update

WEEK OF JANUARY 9, 2023

Administration

- A reminder that candidate financial statements are due Friday, March 31st at 2 pm. The form can be found [here](#). You are required to keep all of your campaign financial records until November 15, 2026.

Corporate Services

- Staff received 10 applications through the Cemetery Intake of the 2022 Community Grant Program. Payments are currently being processed and will be mailed out next week.
- Staff have prepared a communications survey which is included in the February/March Township Times newsletter and is attached for your reference. The newsletter is scheduled to be mailed out on January 20th. Staff would appreciate your help in encouraging residents to complete the survey. The feedback will be valuable as we evaluate and develop our communications strategies moving forward.
- Tracy Holland, the new Corporate Communications and Community Engagement Supervisor started on January 9th. On January 10th, Tracy, Kate, and Dave attended a Rockport Development Group meeting. We are hoping to attend meetings of the other PEER groups in the near future.
- Finance staff are working on 2022 year end financials and working papers. The 2022 year end audit begins on March 27th.
- Work is ongoing at 1 Jessie Street to complete installation of fiber internet service. The IT Manager is working with the respective vendors to complete this project.

Community Events

- 1000 Islands Historical Society Paint Party Fundraiser - January 29, 1-3 pm, 1 Jessie Street, Lansdowne
- Bob Burtch Bluegrass Concert - January 29, 2-4 pm, 151 Main Street, Seeley's Bay
- Seeley's Bay Frost Fest - February 3-5
- Rockport Winter Carnival - February 8-12



WEEK OF JANUARY 9, 2023

Fire

- Fire Services responded to 28 Calls. 5 MVC's, 7 Medicals, 2 Burn Complaints, 4 Public Assists, 4 Public Hazards (power lines), 2 Fires, 4 Remote Alarms
- Total of 371 Incidents attended in 2023 – compared to 306 for 2021.
- 2022 had a total of 1355 Burn Permits Issued. 213 Permits created so far for 2023.
- Recruit Orientation held January 4th. Interviews and Physical Evaluations completed January 10th and 12th.
- 133 Fire deaths in Ontario announced by the province for 2022. Most deaths due to not having working smoke alarms. Fire Chief and Fire Prevention working on some Township communications.
- Standby coverage for Gananoque Function due to equipment issues.
- Standby coverage for Athens Fire due to Fire Department function.
- Fire Chief enrolled in Labour Relations seminar Jan 24th, 25th & 26th in Toronto.
- Review of SOP's (Standard Operating Procedures) and SOG's (Standard Operating Guidelines) continuing with an emphasis on Accountability and Firefighter Safety.

Regional Training Center

- Fire Chief met with Brockville and Elizabethtown Kitley's Deputies to purchase Fire textbooks and resource material through the Fire Safety Council to be used at the Leeds RTC. This purchase is made possible through the Chief Officers Association of Leeds Grenville. This is the beginning stages of a Fire Service Library for all firefighters of the United Counties to have access to resource material managed through the Leeds RTC.
- Internal Firefighter II Course beginning Friday January 13th – 18 members registered
- Fire Code Division B PT 3 & 5 beginning Saturday January 14th – 9 students registered
- Proposals completed for all pending off site deliveries of Firefighter I and Firefighter II.



WEEK OF JANUARY 9, 2023

Operations & Infrastructure

Administration

- Procurement
 - Evaluated submissions for Generator Retrofit RFQ.
 - Developed procurement schedule for 1st quarter.
- Asset Management
 - Updated Route Patrol deficiencies and corresponding work orders.
 - Provided refresher training to staff on Work Order management.
- Administration
 - Commenced preliminary evaluation of 24 submissions for Private Road Grant – Maintenance stream.
 - Completed Municipal Drain reporting refresher course.
 - In addition to the day-to-day operations, in the last week the department logged 11 new and resolved 14 Service Requests from the public; and completed 13 work orders.

Environmental

- Small Water System checks
 - Salt added as needed
- Village of Lansdowne
 - Wellhead checks
 - Inspection of Source Water Protection Signage
 - Neptune final Change order and testimonial Letter
- WDS
 - Waste Site Tags delivered North
 - Site visits/Inspections
 - First Aid Packs updated
 - Compaction and cover of all sites
 - Blue Box Transition prep work continues



WEEK OF JANUARY 9, 2023

Operations & Infrastructure Cont'd

Facilities

- 1233 Prince St
 - Dates for floor sealing completion front Admin Friday January 20 and Saturday 21 (Tentative)
 - Electrical contractor on site for parts list pressure washer completion
 - Plumber on site sink repairs Admin and PW lunchroom
- Station 4/ Training center
 - Cell booster installed and tested
- Lyndhurst Library
 - Pricing on UV system updated
- Seasonal light changes
- Pricing for flag systems (Rockport Village) pilot program

Fleet

- 3 Ton light wiring
- Tandem hose repair
- Tandem wheel hub repair
- JD 7420 electrical wiring
- Grease plows

Parks

- Rink Liner installed and water added

Roads

- 1 winter event- sanding
- Culvert sinkhole repair
- Culvert cleaning
- Hard top patching
- Machine brushing
- Sign repairs
- Building outdoor rink



Council Update

WEEK OF JANUARY 9, 2023

Planning & Development

- Staff participated in demos for software to automate building and planning processes for improved internal processes and customer service.
- Two new applications for zoning amendment have been received and will be scheduled for a public meeting in February.
- The newly appointed Committee of Adjustment will meet for training on January 19th at 9:30am. The agenda can be found on our civicweb [here](#).