



Council Update

WEEK OF JANUARY 30, 2023

Administration

- A reminder that candidate financial statements are due Friday, March 31st at 2 pm. The form can be found [here](#). You are required to keep all of your campaign financial records until November 15, 2026.

Corporate Services

- Finance staff are busy preparing for the 2022 year end audit.

Special Events

- Seeley's Bay Frost Fest - February 3-5
- Rockport Winter Carnival - February 8-12
- Seeley's Bay Fishing Derby - February 4
- Lyndhurst Fishing Derby - February 28



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Fire

- Responded to 2 Calls. 1 Medical, 1 MVC train vs car. This incident involved very technical extrication and recovery. Excellent working relationship between Police, VIA, CN, and Leeds Fire service. The true test of the need for training becomes very apparent in these types of emergency incidents. Staff performed at the highest standard.
- First two evenings of the 2023 recruit class started this week on January 30th and February 1st. 8 recruits will be participating.
- Chief Fire Officers Association of Leeds and Grenville are conducting a county wide food drive. Leeds Fire will be onsite at the Lansdowne Fresh Mart between 1 pm and 3 pm and in Seeley's Bay at the Seeley's Bay Fresh Mart between 11 am and 3 pm on February 4th. All Fire Services in the United Counties are participating in this much needed event.

Regional Training Center

- NFPA 1021 Fire Officer I complete – Billing to follow.
- Offsite delivery of Firefighter I continues with South Stormont.
- Work on retrofit of sea containers continues at the RTC for live fire training.
- NFPA 152 Incident Safety Officer course begins February 3rd. 12 students enrolled. 3 from Leeds.
- Internal HazMat Awareness and Operations course scheduled for March 17 – April 2.
- Firefighter I training Proposal sent to Front of Yonge and Augusta – Class to begin March 11th.

Fire Prevention

- Fire Prevention installed 3 smoke alarms as well as a CO alarm during a follow up from an incident.
- 1 Inspection completed.



Operations & Infrastructure

Administration

- Procurement
 - Developed procurement calls for accessibility renovations, trailer mounted steamer, operational services, and annual trades.
 - Issued addendums for Kidd Rd N bridge replacement, and ¾ ton.
 - Evaluated submissions received for: water tank; ¾ ton pickup with plow; small utility cargo van.
- Asset Management
 - Developed Work Order template for summer road patrol tracking, and winter sidewalk clearing activities.
- Administration
 - Commenced streamlined process for alerting public to road closures and service disruptions.
 - In addition to the day-to-day operations, in the last week the department logged 7 new and resolved 5 Service Requests from the public; and completed 1 Work Order.

Environmental

- Small Water System Checks
 - Salt added as needed
 - Seeley's Bay unit 1 checked and cleaned operating normally
- WDS
 - Site visits/inspections
 - Prep work for 2022 AMR's (Annual Monitoring Reports)
 - New entrance signs ordered for all sites
 - Compaction and cover all sites



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Operations & Infrastructure Cont'd

Facilities

- Facilities checks
- Shoveling and salting of facilities
- List of propane serviced building and volume used sent to County for inclusion on supplier tender
- Facilities walk behind snow blower sent to dealer for repairs and Service
- 1233 Prince St
 - New door Installed electrical room and security updated
 - New mates installed front office service area
 - Updated design on beam remediation hardware assigned to contractor
 - Sanitizing wipes ordered and placed throughout Admin Building
- Seeley's Bay Hall
 - Tables and chairs delivered for Frost Fest
 - Existing waste receptacles opened and bags provided
 - 36 New chairs ordered total on site 250
- Station 3/EMS
 - Testing From Pro Lab received indicates no concerns
 - Clean up and painting of walls around duct work repair

Fleet

- Tandem spreader repairs
- Mobile hoist training

Parks

- Rink cleared and flooded
- Rink lights repaired

Roads

- Village excess snow removal
- Lyndhurst waste site clean up and bin compaction



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Planning & Development

- There are two public meetings scheduled prior to the Committee of the Whole meeting on February 6th. Staff reports and information regarding the applications can be found on the civicweb.