

WEEK OF APRIL 17, 2023

Administration

Councillor – Ward 2 Vacancy

- Received five (5) applicants to date.

Corporate Services

- The draft 2022 audited Financial Statements will be presented at the Committee of the Whole on May 1, 2023.
- The Supervisor of Communications and Community Engagement attended both the Gananoque Chamber AGM and the Lyndhurst Seeley's Bay Chamber event. The LSB Chamber received a \$60,000 grant to become incorporated and with that funding, bought a mobile Kiosk to have at all of their events to promote events and tourism. Great opportunity for Tracy to meet with community members.
- Pitch In week supplies have been distributed with thanks to the local communities. Still working on a contact for Lyndhurst.
- The Supervisor of Communications and Community Engagement met with Gananoque Visitor Centre staff about some collaboration around their welcome bags and TLTI contributing to some of their information, maps, and brochures. A follow up meeting is taking place in mid-May.
- Staff were engaged with several classes at T.I.E.S and Sweet's Corners in celebration of Earth Day making Flower Tosses.
- This week, Intact Public Entities and Kelsey's Insurance gave a presentation on Hosting Events and Risk Management for event organizers, which was well attended both in person and via Zoom. Intact did a great job presenting, and comments of those who attended was positive.
- Facility bookings have really ramped up with people planning our spaces for wedding venues. Availability at the Lansdowne Community Hall is limited as Pickle Ball has it booked regularly several days each week. Space should free up inside as Pickle Ball moves to the outside courts with the nicer weather.



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Corporate Services Cont'd

Community Events

- Spring Fling Dance - Saturday, April 22, 2023 - 8:00 p.m. to 11:55 p.m.
- Spring Market Event at Furnace Falls Farm - Sunday, April 23, 2023 - 11:00 a.m. to 3:00 p.m.
- Songs of the River - Sunday, April 23, 2023 - 2:00 p.m. to 6:00 p.m.
- Community Volunteer Income Tax Program - Monday, April 24, 2023 - 1:00 p.m. to 3:45 p.m.
- Community Volunteer Income Tax Program - Tuesday, April 25, 2023 - 9:00 a.m. to 12:00 p.m.
- Chillin' with the Chamber at Shorelines Casino 1000 Islands - Wednesday, April 26, 2023 - 5:00 p.m. to 7:00 p.m.
- Live Performance at Musical Retirement Home in Seeley's Bay - Wednesday, April 26, 2023 - 6:00 p.m. to 8:00 p.m.
- Birds, Bees & Butterfly Garden Class at Furnace Falls Farm - Saturday, April 29, 2023 - 11:00 a.m. to 2:00 p.m.
- Live Performance at Musical Retirement Home in Seeley's Bay - Wednesday, May 3, 2023 - 6:00 p.m. to 8:00 p.m.



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Fire

- Fire Service responded to 1 Call for service. Remote Alarm.
- Chief met with MPP Steve Clark and Solicitor General Michael Kerzner at the Brockville Fire Hall. Some Chief and Deputy's of the United Counties, as well as On-Duty staff at the BFD, were in attendance to talk about training and the high costs to municipalities for equipment and certification.
- First 3 months of pay submitted to Finance Department for processing under the new pay schedule. Meeting with Station Captains and alternates next week for training on input of firefighter timesheets.
- Met with Finance and HR to review the new process for firefighter compensation and to discuss training of Captains for input of hours.
- Partial Burn Ban still in effect– Campfires and Appliances still allowed, open air, and brush not permitted due to dryness of ground cover. Fire Service will continue to monitor.

Regional Training Centre

- Drager on-site to make adjustments to the Drager Unit in preparation for upcoming fire ground rentals and Live Fire exercises.
- Edwardsburgh Cardinal on site for Fire Ground Rental/Live Fire Training April 22-23.
- 4th weekend of off site delivery of Firefighter 1 in Front of Yonge continuing April 22-23.
- Firefighter I Applications for OFC delivery in May/June submitted to the registrar. 17 Students enrolled.

Fire Prevention

- 3 inspections complete



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Operations & Infrastructure

Administration

- Procurement
 - Issued addendums for Preparation and Resurfacing of Flooring; call for Provision of Janitorial Services; Ivy Lea Wharf Rehab; Supply of Wheel Loader
- Communications
 - Assisted residents/businesses with entranceway permits, road usage permits, roadside garbage, mailbox inquiries, and heritage inquiries
 - Set up systems and prepped training for Joint Health & Safety Committee electronic inspections
- Administration
 - Attended energy reporting training – New application launched in 2023: Energy Star Portfolio Manager (used to capture/compare yearly facility consumption)
 - In addition to the day-to-day operations, in the last week the department logged 14 new and resolved 19 existing Service Requests from the public and completed 23 Work Orders

Environmental

- Small water system checks
 - Seasonal system booked for reopen
- Village of Lansdowne
 - Data Log of one account consumption concerns
 - Well Head/Steacy's Stable checks
- WDS
 - Housekeeping continues at Ward 2 for updated office trailer
 - Datacall continues
 - Waste site labels delivered to Seeley's Bay



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Operations & Infrastructure Cont'd

Facilities

- Site Visits for epoxy floor tender - 9 sites
- Site Visits for janitorial service tender - 7 sites
- Season HVAC checks scheduled
- 1233 Prince St
 - Overhead lighting upgrade started Admin
 - Water service grounding Admin
 - Office painting Building/Planning
- Lyndhurst Library
 - Hot water tank issue (warranty)
 - Plumber on site for Filter/Softener outlet
- 1 Jessie St
 - Roofing company scheduled for repairs starting April 21, 2023
 - Locksmith on site for updates
- Electrical contractor to Food Bank Trailer (Seeley's Bay) for service upgrade where needed completed
- Earth Day prep and Pitch In supplies delivered. Trailers placed for collection

Fleet

- Winter tires changed over
- Water tank installed - Unit 8
- Shoulder reclaimer installed - Unit 10
- JD3720 front diff replacement - Unit 25
- Backhoe repair - Unit 32

Parks

- Preparation for Kendricks Park upgrades
- Multiple Contractors to Kendrick's for quotes
- Site visits and inventory started on all parks



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Operations & Infrastructure Cont'd

Parks Cont'd

- 1 Jessie St multi use courts cleaned, and 1 tennis net and 1 pickle ball net installed
- Parks maintenance equipment checks and pre-season services started

Roads

- Grading gravel roads
- Machine brushing
- Escott sand dome emptied
- Working at heights training

Planning & Development

- The Committee of Adjustment meets on April 25th at 1 pm. Staff reports and information regarding the applications is available on the [CivicWeb](#).

By-law Enforcement

- Staff have been busy with a number of by-law enforcement matters being brought forward from residents and based on patrols.

Building Permits

- To date, 62 building permits have been issued in 2023 with 36 applications currently pending.

Planning Pre-Consultation

- To date, 6 pre-consultation requests have been received in addition to the current application workload.